

Subject: Re: Request
From: Cathy Hite <hitec@mokena159.org>
Date: 3/6/2024, 10:13 AM
To: Julie Oost <oostj@mokena159.org>
CC: Mark Cohen <cohenm@mokena159.org>

If you would like, I can have the Parent-Student Handbook and Employee Handbook ready today for pick up but the Policy Manual will take more time because I have to print each policy individually.

Cathy Hite
Administrative Assistant to the Superintendent
Mokena School District 159
11244 Willowcrest Lane
Mokena, IL 60448
P: 708-342-4950
hitec@mokena159.org

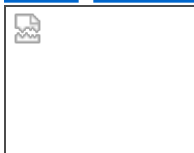


On Wed, Mar 6, 2024 at 9:59 AM Julie Oost <oostj@mokena159.org> wrote:
Thank you.

On Wed, Mar 6, 2024 at 9:30 AM Cathy Hite <hitec@mokena159.org> wrote:
Hi Julie,

I'll let you know when this will be ready to be picked up.

Cathy Hite
Administrative Assistant to the Superintendent
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11244 Willowcrest Lane
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On Tue, Mar 5, 2024 at 3:13 PM Julie Oost <oostj@mokena159.org> wrote:
Good morning, Cathy.

When time permits, could you please put together these documents in one binder?

1. Board Policy Manual
2. Parent - Student Handbook
3. Employee Handbook

Thank you,
Julie Oost
Board Member
Mokena School District 159
